

DESIGN REVIEW BOARD MEETING MINUTES

Community Center
1808 Main Street
Lake Stevens, WA 98258
February 2, 2015

CALL TO ORDER: 6:00 pm by Chair Kimball
MEMBERS PRESENT: Kelly DuByne, Diana Hale, Matthew Kimball, Pamela Barnet
MEMBERS ABSENT:
STAFF PRESENT: Russ Wright, Senior Planner, Stacie Pratschner, Associate Planner and Casey Howell, Permit Specialist
OTHERS PRESENT: David Irwin of Irwin Development

Guest Business None

Approve Minutes None

Action Items

1. Election of Officers – Wright advises Board of annual nominations to take place at the beginning of each year for leadership roles, more specifically, Chair and Vice-chair.

Motion: Board Member Hale made the motion to nominate Kimball for Chair, Barnet seconded the motion, and the motion carried unanimously 4-0.

Motion: Board Member DuByne made the motion to nominate Hale for Vice-chair, Kimball seconded the motion, and motion carried unanimously 4-0.

2. PETCO Design Review – Staff provided an overview of the proposed design with a slideshow highlighting staff report findings and conclusions for the PETCO project.

Following the slideshow, the Design Review Board had several questions. The main topics of discussion included pedestrian access and landscape design. Other topics included material options, a pet run station, street tree selection, dumpster screening, fencing along HWY 204 and an adequate drive aisle for adjacent business. The Board's greatest concerns were the types of vegetation proposed in the landscape design and a lack of pedestrian connection between PETCO and Walgreen's. David Irwin the project consultant, City staff and the Board discussed potential sidewalk extension and alternative vegetation selections to address the stated concerns. Ultimately, the Board noted its approval of the project design with modifications.

Motion: Vice-chair Hale made the motion to approve the PETCO design subject to the recommended staff findings, conclusions, & conditions, with the following changes:

- *Provide the same material type for the proposed pedestrian crosswalk that connects Vernon Road with the business across the parking lot and provide a paved pathway that connects the main entrance of Petco with the Walgreens parking lot to the east;*
- *Provide an alternative tree species along the Vernon Road frontage that is not so tall and will not interfere with existing power lines;*
- *Provide an alternative, non-toxic shrub in place of the yew;*
- *Use decorative rock in planting beds in the parking lot and beds adjacent to the main entrance;*
- *Provide proposal for climbing vegetation on trellises;*
- *Remove proposed landscaping around dumpster area;*
- *Provide detail for proposed pet run area on site plan, including signage and doggie bags;*
- *Provide wheel stops for proposed parking spaces 6 through 14.*

Board Member DuByne seconded the motion. The motion passed unanimously (4-0).

Off topic discussion items included a revision of the current landscape guidelines and a valuation system or plan for the overall aesthetic of the City.

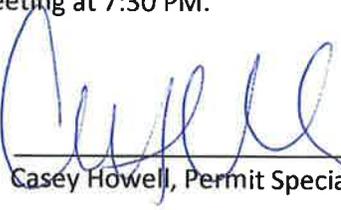
Reports

None

Adjourn

Chair Kimball adjourned the meeting at 7:30 PM.

Matthew Kimball, Chairperson



Casey Howell, Permit Specialist